



The National Agricultural Marketing and Development Corporation (NAMDEVCO)



The **National Agricultural Marketing and Development Corporation** is a Statutory Body responsible; inter alia for the development of the agricultural sector through the creation of an environment conducive to the growth and development of markets for agricultural products. The Corporation, in order to fulfill its mandate is seeking to recruit dynamic professionals to join its team to take the sector forward.

Applications are invited from suitably qualified individuals to fill the following positions within the Corporation:

MANAGER - PACKINGHOUSE

The Manager, Packinghouse will be directly responsible for the efficient management of our Packinghouse facility at Piarco. He/She will manage the facility as a major revenue-generating operation on behalf of the Corporation. He/She will be responsible for the efficient management of the facility as a one-stop-shop for preparation, packaging, storage and delivery of fresh produce for clients serving the local, regional and international markets with locally produced foods, as well as imported foods of strategic importance.

The incumbent will be also responsible for the management and promotion of Food Safety Protocols at the facility according to international standards. He/She must also operate the facility as a teaching and demonstration center to encourage private investment in similar facilities and processes to improve competitiveness and general development of the industry. The Manager is required to aggressively promote and utilise the facility as a major revenue-generating operation on behalf of the Corporation.

Key Functions and Responsibilities:

- Responsible for the planning, development, coordination and execution of the approved programme of work of the Packinghouse;
- Responsible for the day-to-day operations of the Packinghouse;
- Develop and implement quality assurance and management systems for operation of the Packinghouse towards achieving international certification;
- Liaise with relevant departments of the Corporation in execution of the Corporation's mandate;
- Provide comprehensive technical assistance and advice to the Corporation in the area of post-harvest handling, primary processing, packaging, and grades and standards;
- Operate the facility as a teaching and demonstration center to encourage private investment in similar facilities and processes to improve competitiveness and general development of the industry;
- Provide incubator services at the Packinghouse for new value-added and processing businesses; and
- Aggressively promote and utilise the facility as a major revenue-generating operation on behalf of the Corporation.

Qualifications and Experience:

- Postgraduate Degree in Food Science or Agriculture, preferably specializing in Food Technology, Post-Harvest Management, or Process Engineering and Management or related field of study;
- At least five (5) years experience in a management or senior supervisory role in a similar environment preferably in the food handling or food processing industry.

Skills/Knowledge/Abilities:

- Good understanding of process flows in the food production industry;
- Knowledge of essential and modern state-of-the-art processes, equipment and packaging;
- Knowledge and exposure to international food safety regulations and processes (HACCP, ISO, EUROGAP, GMP, GAP etc.);
- Experience in conducting bench trials and commercial-scale pilot projects;
- Good understanding of the agri-food sector and related issues in local, regional and international markets; and
- Knowledge of export marketing.

MARKET INFORMATION OFFICER

The Market Information Officer will provide technical support to the Manager, Market Facilitation and will assist in identification of opportunities for new target markets and improvements to existing markets for strategic commodities, locally, regionally and internationally. He/She will be responsible for the collection, analysis, and dissemination of market information. The incumbent will also manage all day-to-day market facilitation initiatives of the Corporation, including virtual markets such as the Buyers and Sellers Forum on the NAMIS website. The incumbent will also be directly responsible for maintaining strategic linkages between the Corporation and key stakeholders, locally, regionally and internationally.

Key Functions and Responsibilities:

- Provide technical support to the Manager, Market Facilitation;
- Plan, coordinate and manage all data collection activities, programmes and projects of the Research Unit of the Department;
- Supervise the Data Collectors employed by the Corporation;
- Develop and manage quality assurance systems and statistical rigour employed in data collection and analysis for data integrity and reliability;
- Responsible for the dissemination of relevant market information to all stakeholders via the Green Vine Newsletter, the Market Watch, Digital Display Boards and other media;
- Assist the Corporation in the conduct of market research and other information gathering exercises; and
- Maintain strategic linkages between the Corporation and key stakeholders, locally, regionally and internationally.

Qualifications and Experience:

- First Degree in Agriculture, Agribusiness Management, Marketing or Economics;
- Five (5) years working experience in an agricultural marketing environment.

Skills/Knowledge/Abilities:

- Considerable experience in international marketing and trade;
- Considerable knowledge and experience in research methodology, developing, conducting and analyzing market research and surveys, data analysis and forecasting techniques;
- Good understanding of the agri-food sector and related issues; and
- Considerable experience and knowledge in analyzing marketing environments and developing and managing marketing strategies.

Applications together with a detailed resumé and contact information should be submitted by 7th November 2008 and should be addressed to:

The Chief Executive Officer
The National Agricultural Marketing and Development Corporation
(NAMDEVCO)
S.S Erin Road, Debe
Email: ceonamdevco@rave-tt.net

UNSUITABLE/LATE APPLICATIONS WILL NOT BE ACKNOWLEDGED